

Council



St Edmundsbury
BOROUGH COUNCIL

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| Title: | Agenda |
| Date: | Tuesday 16 December 2014 |
| Time: | 7.00 pm |
| Venue: | Conference Chamber West Suffolk House Western Way Bury St Edmunds |
| Membership: | All Councillors You are hereby summoned to attend a meeting of the Council to transact the business on the agenda set out below.  Joy Bowes Head of Legal and Democratic Services 8 December 2014 |
| The Meeting will be opened with Prayers by the Mayor's Chaplain, Reverend Canon Matthew Vernon, Sub-Dean of St Edmundsbury Cathedral. <i>(Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.)</i> | |
| Interests – Declaration and Restriction on Participation: | Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest. |
| Committee administrator: | Fiona Osman Democratic Services Manager Tel: 01284 757105 Email: fiona.osman@westsuffolk.gov.uk |

Agenda

Procedural Matters

Page No

1. Minutes

1 - 14

To confirm the minutes of the meeting held on 23 September 2014 (copy attached).

2. Mayor's communications

3. Announcements (if any) from the Leader of the Council or Members of the Cabinet

4. Apologies for Absence

To receive announcements (if any) from the Head of Legal and Democratic Services (including apologies for absence)

Part 1 - Public

5. East of England Charter for Elected Member Development

Cabinet Member: David Ray Lead Officer: Karen Points

6. Public Participation

Section 9 of the Council Procedure Rules

To hear and answer any questions from members of the public in the public gallery who are residents of the Borough.

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.

*Each such person will be allowed up to a total of **five minutes for their question to be put and answered.** One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded.***

***Written questions** may be submitted by members of the public to the Head of Legal and Democratic Services **no later than 10.00 am on Monday 15 December 2014.** The written notification should **detail the full question** to be asked at the meeting of the Council.)*

7. Schedule of Referrals from Cabinet and Democratic Renewal Working Party

15 - 40

Schedule attached as Report No: **COU/SE/14/001**

(A) Referrals from Cabinet: 21 October 2014

1. West Suffolk Local Code of Corporate Governance
Cabinet Member: Cllr David Ray

2. Anglia Revenues and Benefits Partnership:
Enforcement Agency
Cabinet Member: Cllr David Ray
3. Castle Manor Academy, Haverhill – Concept
Statement Cabinet Member: Cllr Terry Clements

(B) Referrals from Cabinet: 2 December 2014

1. Delivering a Sustainable Budget 2015-2016 and
Budget Consultation Results
Cabinet Member: Cllr David Ray
2. Accounting for a single West Suffolk staffing
structure and the move to a West Suffolk Cost
Sharing Model
Cabinet Member: Cllr David Ray
3. Local Council Tax Reduction Scheme and Technical
Changes 2015/2016
Cabinet Member: Cllr David Ray
4. Council Tax Base for Tax Setting Purposes
2015/2016 Cabinet Member: Cllr David Ray
5. Developing a Community Energy Plan
Cabinet Members: Cllrs David Ray and Peter Stevens
6. Public Service Village Phase II, Olding Road, Bury St
Edmunds
Cabinet Member: Cllr Terry Clements
7. West Suffolk Data Protection Policy
Cabinet Member: Cllr David Ray

(C) Referrals from Democratic Renewal Working Party: 18
November 2014

1. Polling District Review
Cabinet Member: Cllr David Ray
2. Community Governance Review
Cabinet Member: Cllr David Ray

8. Review of Constitution

41 - 56

Report No. **COU/SE/14/002**

Cabinet Member: Cllr David Ray

Lead Officer: Joy Bowes

9. Report on Special Urgency

Part 4, Access to Information Procedural Rules, of the
Constitution (paragraphs 17.3.1 and 17.3.2) requires the Leader

of the Council to submit quarterly reports to the Council on the executive decisions taken, if any, in the circumstances set out in Rule 16, Special Urgency, in the preceding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the constitution.

10. Reports and Questions

(Note: Council Procedure Rule 11.1 of the Constitution requires that:

- (a) The time limit for all questions and answers under this item is one and a half hours; and***
- (b) A maximum of 7 minutes to be initially allocated to each report and questions on that report (to include up to two minutes if necessary for the report writer to present their report). After every report has been received, the Mayor will determine if further questions can be put to the relevant Member(s) in the balance of the hour and a half left available for this session.)***

- (a) Report from the Leader of the Council** **57 - 62**
Report No. **COU/SE/14/003**
Cabinet Member: Cllr John Griffiths
- (b) Report from the Deputy Leader and Portfolio Holder for Health and Communities** **63 - 66**
Report No. **COU/SE/14/004**
Cabinet Member: Cllr Sara Mildmay-White
- (c) Report from the Portfolio Holder for Waste and Property** **67 - 70**
Report No. **COU/SE/14/005**
Cabinet Member: Cllr Peter Stevens
- (d) Report from the Portfolio Holder for Housing** **71 - 76**
Report No. **COU/SE/14/006**
Cabinet Member: Cllr Anne Gower
- (e) Report from the Portfolio Holder for Resources and Performance** **77 - 84**
Report No. **COU/SE/14/007**
Cabinet Member: Cllr David Ray

- (f) Report from the Portfolio Holder for Economic Growth** **85 - 88**
 Report No. **COU/SE/14/008**
 Cabinet Member: Cllr Alaric Pugh
- (g) Report from the Portfolio Holder for Planning and Regulation** **89 - 94**
 Report No. **COU/SE/14/009**
 Cabinet Member: Cllr Terry Clements
- (h) Report from the Portfolio Holder for Leisure, Culture and Heritage** **95 - 102**
 Report No. **COU/SE/14/010**
 Cabinet Member: Cllr Sarah Stamp
- (i) Report from the Chairman of the Overview and Scrutiny Committee** **103 - 106**
 Report No. **COU/SE/14/011**
 Chairman: Cllr Ian Houlder
- (j) Report from the Chairman of the Performance and Audit Scrutiny Committee** **107 - 112**
 Report No. **COU/SE/14/012**
 Chairman: Cllr Sarah Broughton
- (k) Questions to Chairmen of other Committees**
 Under this item, Members may ask the relevant Chairman questions relating to meetings of the following committees on the dates indicated:-
- | <u>Committee</u> | <u>Chairman</u> | <u>Date of Meeting</u> |
|------------------------------------|-----------------|-----------------------------------|
| Development Control | Jim Thorndyke | 2 October 2014 6 November 2014 |
| Licensing and Regulatory Committee | Frank Warby | 29 September 2014 |

Part 2 – Exempt

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